

WHS-PRO-025 Contractor Safety Management Procedure

Appendix 1: Contractor Categories – WHS Requirements



| | Deliveries | Consultants and Contract Workers | Contracted Suppliers | Maintenance & Construction Work | Principal Contractor |
|-----------------------------|----------------------------|--|---|--|--|
| application | Mail, couriers, suppliers. | Contracts for office-based work and work of an administrative nature. For example labour hire personnel, consultant auditors, guest or contracted lecturers. This category also includes event entertainers, vendors, and stall operators. | Refer to JCU Contractor Supplier list (have a formally established working relationship with JCU) e.g., cleaning, security, waste collection, printers, and multi-function device management | Includes both minor and major construction, maintenance and repairs that do not have a nominated Principal Contractor. Can includes low and high-risk work. This section also captures furniture assembly conducted on-site and technical equipment servicing contractors. | <ul style="list-style-type: none"> Principal Contractor for a construction project (>\$250,000); or Principal Contractor nominated by written contract (the contractor must have the ability to assume control of the site) |
| Company Registration | Not required. | Required if works is to be conducted in a restricted area. | Required (may form part of the tender process or Contractor Portal) | Required | Required |
| Induction | Not required. | JCU employee induction (where relevant). Area specific induction if work is to | | | |

