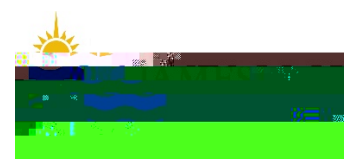


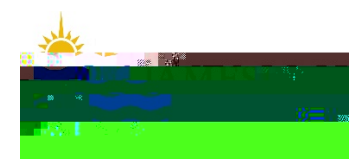
# WHS-PRO-011 Drugs and Poisons Procedure

## Appendix 1 – Procedures for Purchasing of all Schedules of Drugs / Poisons



# WHS-PRO-011 Drugs and Poisons Procedure

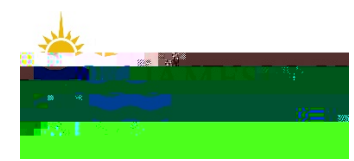
## Appendix 1 – Procedures for Purchasing of all Schedules of Drugs / Poisons



Schedule	Description	External Permit Required	Ethics Approval Required	Purchasing Approval Required	Purchase Requisition Attachments	
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# WHS-PRO-011 Drugs and Poisons Procedure

## Appendix 1 – Procedures for Purchasing of all Schedules of Drugs / Poisons



1996 (QLD) lists the S7 Poisons that require an approval, and those exempted under particular circumstances.

Application to the Chief Executive of QLD Health to be by form HDPR96 (Application to the Chief Executive for an approval for research or teaching purposes at a University). JCU requires that before applying:

1. Obtain approval from Director Operations/College Manager/Dean/Head Discipline;
2. Ensure storage requirements in place;
3. Prepare risk assessment and safe operating procedure where use is not consistent with intended therapeutic use;
4. Arrange record keeping;
5. Obtain relevant ethics approvals if being administered to humans or animals.

Cyanide or Strychnine "Poisons Permit" required if used for purposes other than Research, such as a baiting program.

research or non-therapeutic teaching purpose that involves any form of animal or human participation. Ethics applications for S7/S8/S9 substances can be submitted with the application to Qld Health for approval to obtain, use and store.

of Discipline to approve before order is placed. Purchase order to be approved by Drugs Officer if the drug/poison is listed on their approval from Qld Health.

Executive of the Department of Health to obtain, use and store. Prescription if obtained for therapeutic use. Human or Animal Ethics approval if administered to animals or humans,



# WHS-PRO-011 Drugs and Poisons Procedure

## Appendix 1 – Procedures for Purchasing of all Schedules of Drugs / Poisons



		<p>A valid approval to obtain, use and store from the Chief Executive of the Department of Health is required.</p> <p>Application to the Chief Executive of QLD Health to be by HDPR96 (Application to the Chief Executive for an approval for research or teaching purposes at a University).</p> <p>JCU requires that before applying: 1. obtain approval from Director Operations/College Manager/Dean/Head Discipline; 2. Ensure storage requirements in place; 3. Prepare risk assessment and safe operating procedure. 4. Arrange record keeping; 5. Obtain relevant ethics approvals if being administered to humans or animals.</p>	<p>Ethics approval is required if the substance is for a research or non-therapeutic teaching purpose that involves any form of animal or human participation.</p> <p>Ethics applications for S7/S8/S9 substances can be submitted with the application to Qld Health for approval to obtain, use and store.</p>	<p>The College Manager or Manager or Dean or Head of Discipline to approve before order is placed.</p> <p>Purchase order to be approved by Drugs Officer if the drug/poison is listed on their approval from Qld Health.</p>	<p>Approval from College Manager/Manager/Dean/ Head</p> <p>Copy of the approval from the Chief Executive of the Department of Health to obtain, use and store.</p>	<p>Use code and state the drug schedule in the comments with purchase requisition procedure</p>	<p>Purchase order with a copy of the person's approval from Qld Health to obtain</p>	<p>No, Purchase Order Only</p>
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