

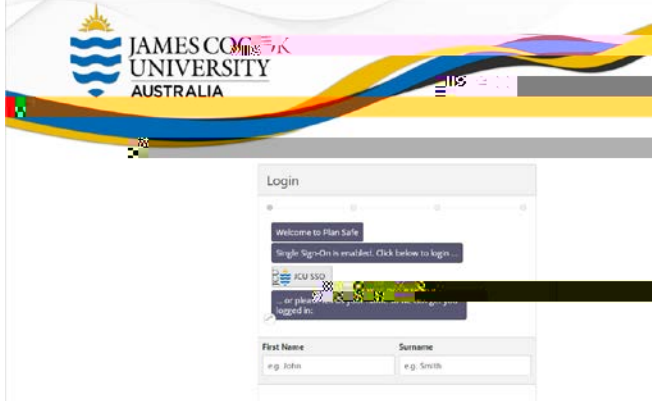
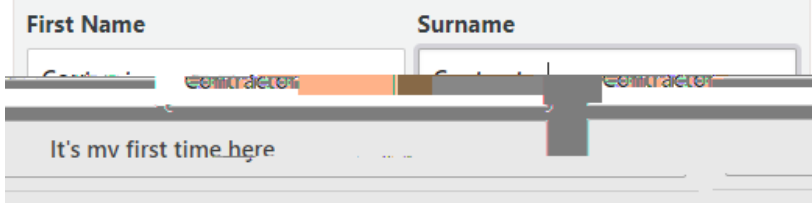
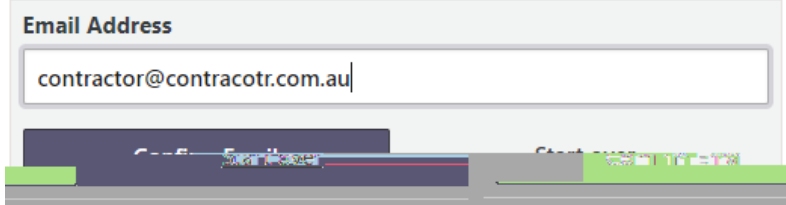


# Contractor Online Induction Instructions

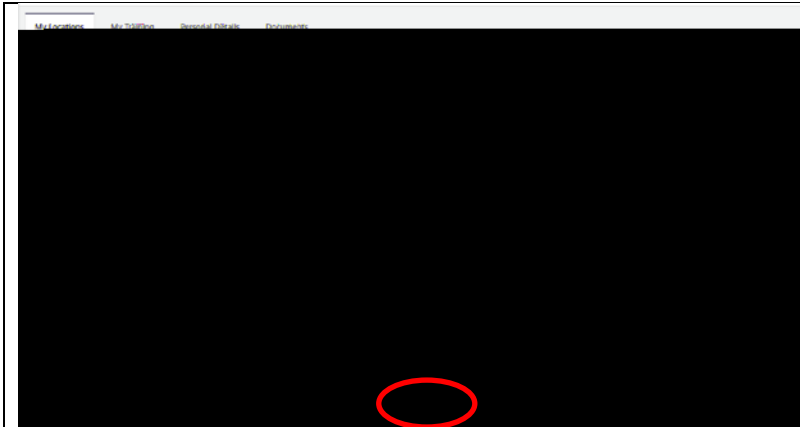
WHS-PRO-INFO-025e

This Information Sheet provides information for contractors on how to access the Online Construction & Maintenance Contract Workers Induction – Health and Safety

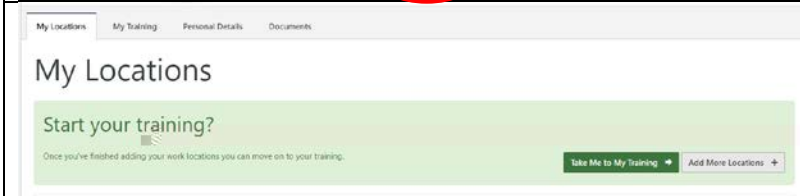
Link to access site: <https://jcu.conceptsafety.com.au/learner/LearnerLogin.aspx>

What appears on screen	The Information you should enter
	
	<p>To Register: type in your first name and surname Select "it's my first time here"</p>
	<p>Provide Email: this can be company email or personal email Select Confirm Email An email will be sent with an access code to support your registration</p>





Provide your company details and save changes



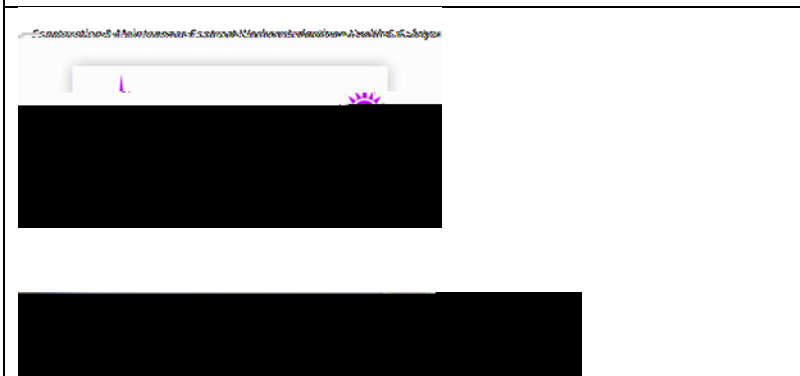
Select: take me to my training

Contractors

All Contractors are required to complete the Site Induction Program prior to commencing any work at the site.

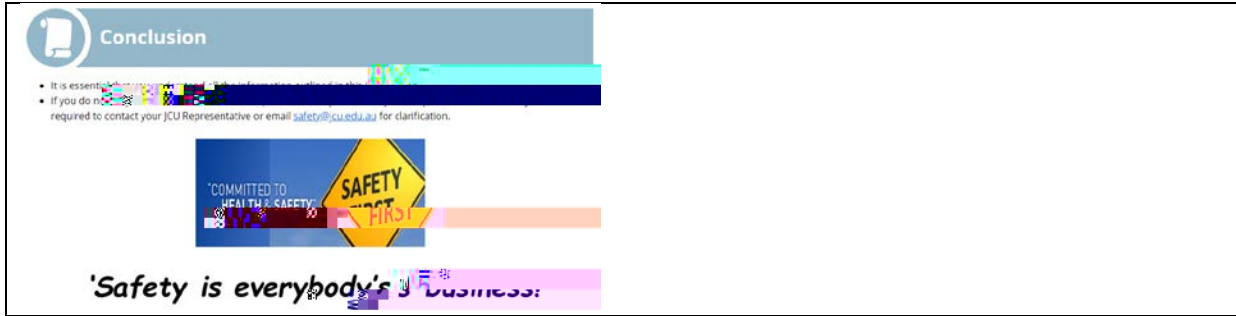

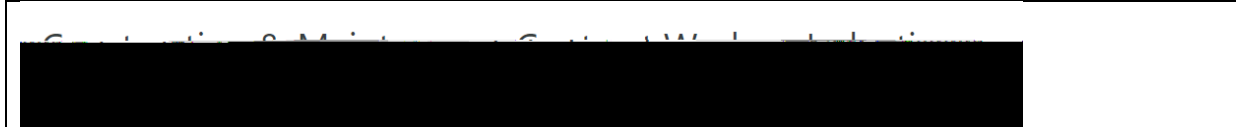

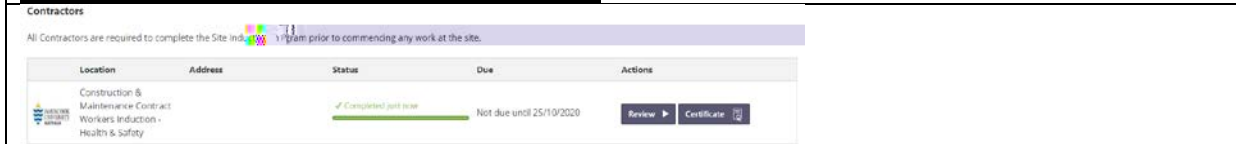
Location	Address	Status	Due	Actions
Construction & Maintenance Contract		Not Yet Completed	Due now	<a href="#">Start</a>
Workers Induction				
Health & Safety				

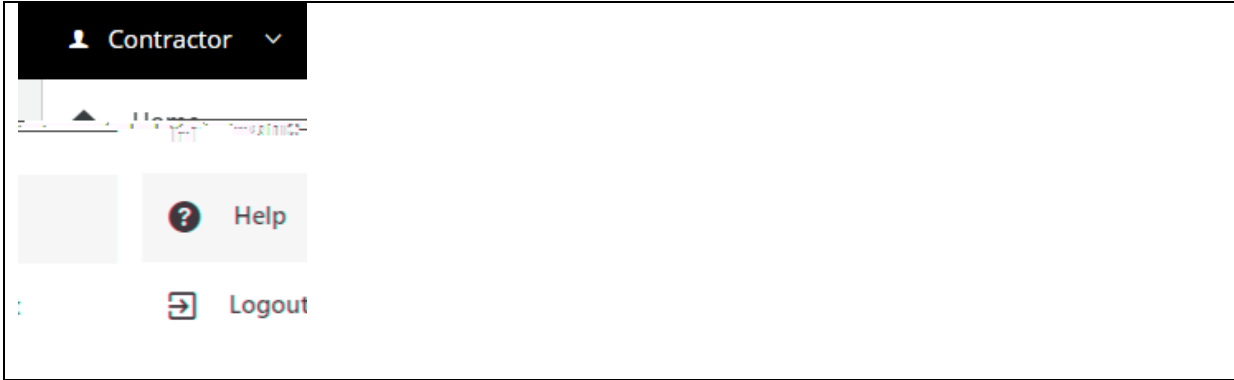
Select: Start



First Slide

Select Next to continue through the presentation or previous to go back. The home icon will take you back to the dashboard.

 <p><b>Conclusion</b></p> <ul style="list-style-type: none"> <li>It is essential to complete the Site Induction program prior to commencing any work at the site.</li> <li>If you do not have access to the program, you are required to contact your JCU Representative or email <a href="mailto:safety@jcu.edu.au">safety@jcu.edu.au</a> for clarification.</li> </ul> <p><b>'Safety is everybody's business.'</b></p>	<p>Last Slide</p>															
 <p>Assessment</p> <p>Assessment is required to be completed to obtain access to the site. All questions must be answered correctly</p>	<p>Assessment</p> <p>Assessment is required to be completed to obtain access to the site. All questions must be answered correctly</p>															
 <p>Assessment- Passed</p>	<p>Assessment- Passed</p>															
 <p>Assessment- Reattempt Required Select Reattempt</p>	<p>Assessment- Reattempt Required Select Reattempt</p>															
 <p><b>Contractors</b></p> <p>All Contractors are required to complete the Site Induction program prior to commencing any work at the site.</p> <table border="1"> <thead> <tr> <th>Location</th> <th>Address</th> <th>Status</th> <th>Due</th> <th>Actions</th> </tr> </thead> <tbody> <tr> <td>Construction &amp; Maintenance Contract</td> <td></td> <td>100% Completed just now</td> <td>Not due until 25/10/2020</td> <td>Review   Certificate</td> </tr> <tr> <td>Workers Induction - Health &amp; Safety</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Location	Address	Status	Due	Actions	Construction & Maintenance Contract		100% Completed just now	Not due until 25/10/2020	Review   Certificate	Workers Induction - Health & Safety					<p><b>Conclusion</b></p> <p>Email will be sent to you to confirm completion. Certificate can be printed but is not required.</p>
Location	Address	Status	Due	Actions												
Construction & Maintenance Contract		100% Completed just now	Not due until 25/10/2020	Review   Certificate												
Workers Induction - Health & Safety																



Logout  
Go to top right hand corner of screen select contractor and log out

Further information: