

Contractor Risk Management Planning Quick Reference Tool – Construction / Maintenance



WHS-PRO-CHK-025b

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1. Is it a construction project (over \$250,000)?	WHS Management Plan is required Does WHS Accreditation Scheme apply? (over \$4 million funded by the Australian Government)	Send to JCU WHS Unit to review the plan. Riskware audit record.
2. Does the job involve construction work (\$ does not matter)?	White Cards (General Construction Induction) SWMS for all high risk activities	
3. Does the work involve high-risk work activities? Please note: JCU requires a SWMS to be developed for high-risk activities for both construction and maintenance work.	Risk of fall > 2m Demolition of an element of a structure that is load bearing Work on a telecommunication tower Disturbance of Asbestos Involves structural alterations or repairs that require a temporary support to prevent collapse Confined space In or near a shaft, tunnel or trench with a depth > 1.5m Involves the use of explosives On or near pressurised gas mains or piping On or near chemical, fuel or refrigerant lines	& risks) <ul style="list-style-type: none"> • Includes specific control measures • Details who is responsible for monitoring SWMS • Is developed in consultation with appropriate personnel • All workers have signed SWMS • Process for communicating changes to SWMS If you require assistance / advice please contact the WHS Unit.

4. Does the work require licences? Refer to page 3 for a complete list of licences

Will the work require completed?	Excavation LV Isolation HV Exclusion Zone Transport Corridor Hot Works Energy Isolation Working at heights Fire Protection System Isolation	Permits to Work are Issued by the Estate Directorate
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	Asbestos	
6. Are there any specific legislative obligations to be met (e.g. CoP, AS)	Include in specification / purchase order	WHS Unit available to provide assistance on request.
7. Clearly determine responsibilities of contractor / JCU	defined in specification / purchase / work order	WHS Unit available to

High-risk work licences (WHSQ):

BB-Basic boiler operation

BI – Intermediate boiler operation

BS – Boiler standard

C0 – Slewing mobile crane over 100t

C1 – Slewing mobile crane up to 100t

C2 – Slewing mobile crane up to 20t

C6 – Slewing mobile crane up to 60t

CB – Bridge and gantry crane

CD – Derrick crane

CN – Non-slew mobile crane

CP – Portal boom crane

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