

# Information about Test and Tag

HSE-INFO-002

This Information Sheet provides information for the testing and tagging of electrical appliances at JCU

## What is test and tag at JCU?

The Electrical Safety Regulation 2013 (Qld), requires certain items of electrical equipment to be inspected and tested to confirm it is electrically safe.

Once inspected and deemed electrically safe, an inspection tag is affixed to the equipment to display its testing status and expiry date.

## Why test and tag?

Depending on the nature of the work, some equipment may need to be regularly inspected and

## Who is responsible for test and tag at JCU?

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The type of work which the electrical item will be used for, determines if the item requires test and tag and how often it needs to be inspected.

The flowchart attached can be used to determine the test and tag requirements for each of the five work types.

### What about electrical equipment used in laboratories?

Due to the diverse nature of the work performed in laboratories at JCU, the HSE Unit and the Estate Directorate employ a risk-based approach to determine the inspection and testing schedule for equipment used in each individual lab.

This risk-based approach considers the conditions that the equipment is subjected to, to determine its testing regime. For example, if equipment is exposed to chemicals, moisture or heat (hostile environment) it must be tested and tagged.

The Estate Directorate and the HSE Unit notify each laboratory of the outcome of the risk assessment and, if required the testing schedule for that lab. Appropriate signage should be erected and / or induction information should be developed to notify anyone using the laboratory of the testing requirements.

### What about electrical medical equipment?

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