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22 August 2023 12.30am

Location: Level 2 – The Resource Centre + Teams

## AGENDA

### 1. ATTENDEES

Welcome to all, especially new members and attendees

Quentin

Due to the number of student attendees (2), the minimum number for a quorum was not achieved.

Quentin will simply provide a brief update in this meeting.

### 2. APOLOGIES

Francesca Delgado Proano, Tejeswi Kunder, Kunal Gurnani

### 3. SAFE ENVIRONMENT AND PRACTICES

Quentin and the Chair of the SRG WH&S Committee conducted a Site Risk assessment of The Campus on the 26 June 2023. No noticeable safety risks identified.

Noted.

### 4. CONFIRMATION OF PREVIOUS MINUTES:

Business arising from previous general meeting minutes – 23.06.2023

Taken as read

From the floor



5. CORRESPONDENCE IN/OUT:

In: Provost Office approval of the 2023 SSAF Budget\_12.07.2023

Out: Finalised 2023 SSAF Budget for Provost Office approval\_6.07.2023

6. REPORTS:

Vice President's Report

NIL

Advisors' Report

The Student Survey has now been finalised and an outcome report has been written. Thank you on behalf of JCUB to all students that participated. This is presently with the Operations/Leadership team for review before wider publishing.

Preparations underway for our next intake TR3\_2023, which is expected to be 450+, this potentially means upwards of 1300 enrolled students on Campus. Thank you to those that have agreed to shifts (paid/volunteering) during this period.

Merchandise considered for the intake See sample. Wall planner and pen will be handed out along with Student ID.

Student Association and Advisor to the Student Association focus into TR3\_2023 needs to be:

1. Need to look at Membership in particular a President. Need to apply a formal approach to this ie call for nominations and a cast your vote opportunity.  
If only one nomination comes in then that person would be elected without an election.  
In connection with this need to look at all roles with the Executive Team, given a number of members are completing studies.
2. A new look for the Student Association. Create a Student Board as this is more reflective of what they represent. The key elements are:
  - A flatter structure that can still support Employment, careers and recreational activities
  - Sub Committees that sit under the Executive team
  - Terms of Reference as opposed to a constitutionA formal presentation session to be conducted to JCU Brisbane key stakeholders

Why the change?

The challenges faced by the Student Association, they primarily include:

- Lack of engagement among the current Student Association Committees: Some committees consistently experience low attendance rates during meetings.
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- Ensuring the continuity of the Student Association by recruiting new committee members and avoiding any gaps.
- Determining the process for selecting the new Student Board Committee (Voting Members) through elections.

Documents for review and consideration

1.



Noted: Most events are postponed due to a recurring pattern of lack of student participation and campus attendance, and /or requiring staff investment (time) for little return (limited to no student participation).

JCU Brisbane hosted Hackathon TBC

Consultations with specialist recruitment firms for selec(s)o1 203.33 692vTJETdnt pitiod4(s)-22(4(io)7(h)-



## 10. CLOSE

Meeting closed at 12.53pm.

Reopened at 12.56pm

- Quentin updated on Student Counsellor Lu and her request for NovoPsych (See New Business)

Closed at 1.02pm.

General Actions outstanding from 2022

Action Item    Student Lounge Rent Lounge

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General Actions outstanding as at 19.04.2023

Action Item *Meeting attendance and format*  
2 Need to look at the format of meetings  
Ideas:  
Develop a Terms of Reference